

# LONG-RANGE PLANNER

Long-range projects are as easy as 1 2 3.

1. Break down your BIG assignments into all of the smaller steps it takes to get the project done.
2. Write down “mini” due dates for each step.
3. Fill in the FINAL due date for the project on your last step.

Make copies of the blank Long-Range Planner to keep with your homework supplies.

ASSIGNMENT \_\_\_\_\_

DUE DATE \_\_\_\_\_

1

\_\_\_\_\_ DUE DATE \_\_\_\_\_

2

\_\_\_\_\_ DUE DATE \_\_\_\_\_

3

\_\_\_\_\_ DUE DATE \_\_\_\_\_

4

\_\_\_\_\_ DUE DATE \_\_\_\_\_

5

\_\_\_\_\_ DUE DATE \_\_\_\_\_

6

\_\_\_\_\_ DUE DATE \_\_\_\_\_

7

\_\_\_\_\_ DUE DATE \_\_\_\_\_